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Circuit Court - Forms for Civil Actions

Where can I find court approved forms?

The Virginia Judicial System has a number of forms for each court available on the <u>court's forms page</u>. You can also access forms by entering the form number or a keyword in the search box on the court's form page.

Circuit Court

General

- Cover Sheet for Filing All Civil Actions (Form # CC-1416)
 - Instructions for Form # CC-1416
- Notice of Commencement of Action and Request for Waiver of Service of Process (Form # CC-1433)
 - Instructions for Form # CC-1433

Fees

- Petition for Proceeding in Civil Case Without Payment of Fees or Costs (<u>Form #</u> <u>CC-1414</u>)
 - Instructions for Form # CC-1414

Enforcement

- Motion for Civil Show Cause Summons or Capias (<u>Form # CC-1458</u>)
- Judgment Lien Docket—Subsequent Entries (<u>Form # CC-1462</u>)

- Instructions for Form # CC-1462
- Authorization for Release of Judgment Lien (Form # CC-1463)
 - Instructions for Form # CC-1463
- Suggestion for Summons in Garnishment (<u>Form # CC-1485</u>)
 - Instructions for Form # CC-1485

Service

- Acceptance of Service of Process and Waiver of Future Service and Notice (
 Form # CC-1406)
 - Instructions for Form # CC-1406
- Service Other Than by Virginia Sheriff (Form # CC-1407)
 - Instructions for Form # CC-1407
- Affidavit for Service of Process on the Secretary of the Commonwealth (<u>Form #</u> CC-1418)
 - Instructions for Form # CC-1418

Property (Debt)

- Certificate of Partial Satisfaction (Form # CC-1501)
 - Instructions for Form # CC-1501
- Certificate and Affidavit of Satisfaction (Form # CC-1505)
 - Instructions for Form # CC-1505
- Certificate of Release of Memorandum of LIS Pendens/ Attachment (<u>Form # CC-1510</u>)
- Memorandum for Mechanic's Lien Claimed By General Contractor Under Virginia Code §43-5 (<u>Form # CC-1512</u>)
 - Instructions for Form # CC-1512
- Memorandum for Mechanic's Lien Claimed By Subcontractor Under Virginia Code §43-7 (Form # CC-1513)
 - Instructions for Form # CC-1513
- Memorandum for Mechanic's Lien Claimed By Subcontractor Under Virginia Code §43-9 (Form # CC-1514)
 - Instructions for Form # CC-1514
- Certificate of Release of Mechanics Lien (Form # CC-1515)
 - Instructions for Form # CC-1515
- Certificate of Transfer (Form # CC-1520)

Certificate of Extension by Deed of Trust (Form # CC-1525)

Miscellaneous

- Affidavit Regarding Manufactured Home (<u>Form # CC-1560</u>)
- Virginia Land Records Cover Sheet (Form # CC-1570)
- Confession of Judgment/Certification of Clerk (Form # CC-1420)
 - Instructions for Form # CC-1420

Last updated on September 09, 2025.

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NEWS

News & publications

The news about recent activities for needed peoples.

More News

11 Jun 2025

Public Hearing on Legal Services and Access to Justice in Alexandria

Tuesday, June 24, 4:30-6:30pmWe want to hear from you about your experiences...

Continue Reading about Public Hearing on Legal Services and Access to Justice in Alexandria

23 Apr 2025

Guide to Virginia Legal Information Resources (2025)

An updated Guide to Virginia Legal Information Resources has been released...

Continue Reading about Guide to Virginia Legal Information Resources (2025)