

# Virginia Judicial System Court Self-Help



Resources for Self-Represented Litigants in Virginia

selfhelp.vacourts.gov

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## District Court Forms

### Where can I find court approved forms?

The Virginia Judicial System has a number of forms for each court available on the court's form page. You can also access forms by entering the form number or a keyword in the search box on the court's form page, which is located in the upper right hand corner of each page above the navigation column.

## District Court

### General

Motion to Set Aside Default Judgment (Form #DC-434)

- <http://www.courts.state.va.us/forms/district/dc434.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc434inst.pdf>

Summons to Answer Interrogatories (Form # DC-440)

- <http://www.courts.state.va.us/forms/district/dc440.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc440inst.pdf>

Bill of Particulars (Form # DC-441)

- <http://www.courts.state.va.us/forms/district/dc441.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc441inst.pdf>

Grounds of Defense (Form #DC-442)

- <http://www.courts.state.va.us/forms/district/dc442.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc442inst.pdf>

### Itemized List of Damages (Form # DC-443)

- <http://www.courts.state.va.us/forms/district/dc443.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc443inst.pdf>

### Attachment Petition (Form #DC-445)

- <http://www.courts.state.va.us/forms/district/dc445.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc445inst.pdf>

### Affidavit-Default Judgment Service Members Civil Relief Act (Form # DC-418)

- <http://www.courts.state.va.us/forms/district/dc418.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc418inst.pdf>

## Claims for Money

### Warrant in Debt—Small Claims Division (Form # DC-402)

- <http://www.courts.state.va.us/forms/district/dc402.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc402inst.pdf>

### Warrant in Debt (Form # DC-412)

- <http://www.courts.state.va.us/forms/district/dc412.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc412inst.pdf>

## Claims for Property

### Warrant in Detinue—Small Claims Division (Form # DC-404)

- <http://www.courts.state.va.us/forms/district/dc404.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc404inst.pdf>

### Warrant in Detinue (Civil Claim for Specific Personal Property) (Form # DC-414)

- <http://www.courts.state.va.us/forms/district/dc414.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc414inst.pdf>

### Detinue Seizure Petition (Form # DC-415)

- <http://www.courts.state.va.us/forms/district/dc415.pdf>
- <http://www.courts.state.va.us/forms/district/dc415inst.pdf>

### Petition and Order for Sale of Property (Form # DC-479)

- <http://www.courts.state.va.us/forms/district/dc479.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc479inst.pdf>

Motion and Order for Release of Vehicle (Form # DC-499)

- <http://www.courts.state.va.us/forms/district/dc499.pdf>
- <http://www.courts.state.va.us/forms/district/dc499inst.pdf>

## **Service & Notice**

Affidavit and Petition for Order of Publication (Form # DC- 435)

- <http://www.courts.state.va.us/forms/district/dc435.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc435inst.pdf>

Notice of Change of Address (Form # DC-437)

- <http://www.courts.state.va.us/forms/district/dc437.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc437inst.pdf>

Affidavit for Service of Process on the Secretary of the Commonwealth (Form # DC-410)

- <http://www.courts.state.va.us/forms/district/dc410.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc410inst.pdf>

Service Other Than By a Virginia Sheriff (Form # DC-411)

- <http://www.courts.state.va.us/forms/district/dc411.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc411inst.pdf>

Certificate of Mailing Posted Service (Form # DC-413)

- <http://www.courts.state.va.us/forms/district/dc413.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc413inst.pdf>

## **Judgment Debtor / Creditor**

Request for Hearing—Exemption Claim (Form # DC-407)

- <http://www.courts.state.va.us/forms/district/dc407.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc407inst.pdf>

Plaintiff's Bond for Levy or Seizure (Form # DC-447)

- <http://www.courts.state.va.us/forms/district/dc447.pdf>

- Instructions: <http://www.courts.state.va.us/forms/district/dc447inst.pdf>

Defendant's Bond for Levey or Seizure (Form # DC- 448)

- <http://www.courts.state.va.us/forms/district/dc448.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc448inst.pdf>

Civil Appeal Bond (Form # DC-460)

- <http://www.courts.state.va.us/forms/district/dc460.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc460inst.pdf>

Plaintiff's Bond-Lien of Mechanic for Repairs (Form # DC-462)

- <http://www.courts.state.va.us/forms/district/dc462.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc462inst.pdf>

Affidavit Concerning Dependent Children and Household Income (Form # DC-449)

- <http://www.courts.state.va.us/forms/district/dc449.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc449inst.pdf>

Suggestion for Summons in Garnishment (Form # DC-450) (Judgment Creditor)

- <http://www.courts.state.va.us/forms/district/dc450.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc450inst.pdf>

Garnishment Summons (Form # DC-451) (Judgment Creditor)

- <http://www.courts.state.va.us/forms/district/dc451.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc451inst.pdf>

Notice of Satisfaction Form (Form # DC-458) (Judgment Creditor)

- <http://www.courts.state.va.us/forms/district/dc458.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc458inst.pdf>

Motion for Judgment to Be Marked Satisfied (Form # DC-459) (Judgment Creditor)

- <http://www.courts.state.va.us/forms/district/dc459.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc459inst.pdf>

Notice to Judgment Debtor- How to Claim Exemptions for Garnishment (Form # DC-454)

- <http://www.courts.state.va.us/forms/district/dc454.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc454inst.pdf>

Garnishee Information Sheet (Form # DC-455) (Judgment Debtor)

- <http://www.courts.state.va.us/forms/district/dc455.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc455inst.pdf>

#### Garnishee's Answer (Form # DC-456) (Judgment Debtor)

- <http://www.courts.state.va.us/forms/district/dc456.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc456inst.pdf>

#### Forthcoming Bond (Form # DC-470) (Judgment Debtor)

- <http://www.courts.state.va.us/forms/district/dc470.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc470inst.pdf>

## Miscellaneous

#### Request for Writ of Eviction in Unlawful Detainer Proceedings (Form # DC-469)

- <http://www.courts.state.va.us/forms/district/dc469.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc469inst.pdf>

#### Petition to Test for Blood-Borne Pathogens (Form # DC-405)

- <http://www.courts.state.va.us/forms/district/dc405.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc405inst.pdf>

#### Petition to Require Blood Test (Form # DC-406)

- <http://www.courts.state.va.us/forms/district/dc406.pdf>
- Instructions: <http://www.courts.state.va.us/forms/district/dc406inst.pdf>

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<http://selfhelp.vacourts.gov/node/52/district-court-forms>

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